



Charleston
Civic Center

200 Civic Center Drive
Charleston, West Virginia 25301
Phone: 304.345.1500
FAX 304.345.3492

**ADVANCE MEANS
PAYMENT PRIOR TO
DECEMBER 30, 2017**

WIRELESS & WIRED SERVICE
ORDER FORM

SHOW:WV International Auto Show

DATES: Jan. 19-21, 2018

IMPORTANT CONDITIONS AND REGULATIONS

- EQUIPMENT / SERVICES ARE SUBJECT TO AVAILABILITY. RATES ARE SUBJECT TO CHANGE.
- NO SERVERS/ ROUTERS OF ANY KIND ARE PERMITTED ON NETWORK WITHOUT PERMISSION FROM BUILDING MANAGEMENT
- CHARLESTON CIVIC CENTER IS NOT RESPONSIBLE FOR ANY LEVEL FLUCTUATIONS OR CIRCUIT FAILURE DUE TO VENUE OR LOCAL ISP CONDITIONS
- CUSTOMER IS RESPONSIBLE FOR RETURNING ALL EQUIPMENT ISSUED BY OR RENTED FROM THE CIVIC CENTER IN GOOD CONDITION. LOST, STOLEN OR DAMAGED WILL BE CHARGED TO THE CUSTOMER'S AUTHORIZED CREDIT CARDS AT PREVAILING RATES.
- PAYMENT IN THE FORM OF CREDIT CARD INFORMATION, CHECK OR MONEY ORDER MUST ACCOMPANY SERVICE ORDERS.
- FOR ADDITIONAL INFORMATION, PLEASE CONTACT THE CIVIC CENTER ENGINEERING DEPARTMENT AT 304.345.1500 EXT. 212.

STANDARD SERVICES AVAILABLE

PHONE LINE SERVICES

QTY	DESCRIPTION	ADVANCE	FLOOR	AMOUNT
_____	STANDARD PHONE LINE <i>no card readers or dial-up modems</i>	\$135.00	\$160.00	\$ _____
_____	ANALOG PHONE LINE <i>supports card readers and dial-up modems</i>	\$210.00	\$235.00	\$ _____

WIRELESS AND WIRED SERVICES

ISDN LINE—CALL FOR PROCEDURES AND INFORMATION

	DISCOUNT	STANDARD	AMOUNT
_____ 56K (Wireless/8 hr connect)	\$20.00	\$20.00	\$ _____
_____ 128K (Wireless/8 hr connect)	\$35.00	\$40.00	\$ _____
_____ 256K (Wireless/8 hr connect)	\$60.00	\$70.00	\$ _____
_____ 512K (Wireless/8 hr connect)	\$90.00	\$110.00	\$ _____
_____ 1 MG Wireless—quoted upon request			\$ _____
_____ T-1 (Wired / 1.5 Meg)	\$135.00	\$160.00	\$ _____

EQUIPMENT RENTAL

	ADVANCE	FLOOR	AMOUNT
_____ 25' PATCH CABLE (CAT 5)	\$25.00	\$30.00	\$ _____
_____ 8 PORT HUB	\$60.00	\$85.00	\$ _____
_____ 12 PORT HUB	\$85.00	\$110.00	\$ _____
_____ 24 PORT HUB	\$160.00	\$210.00	\$ _____

TOTAL ORDER \$ _____

7% WV SALES TAX \$ _____

TOTAL COST \$ _____

FLOOR RATES APPLY TO ALL ORDERS NOT RECEIVED AND PAID PRIOR TO DECEMBER 30, 2017.
ORDERS PLACED AT SERVICE DESK MUST BE PAID AT TIME OF ORDER. PAYMENT REQUIRES CHECK OR CREDIT CARD.

FIRM NAME _____ PHONE _____ BOOTH # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

CREDIT CARD # _____ EXPIRATION DATE _____

BY _____ NAME _____ DATE _____

Authorized Signature

Please Print